In attendance:
Chairperson: Simon Knutsson
Treasurer: Brian Tomasik
Secretary: Rob Wiblin
Executive Director: Jon Bockman
Guest: I. Ross

Quorum established: Yes

1. Call to order: SK called the meeting to order at 10:10 am PST

2. Approval of minutes: Request for approval of January minutes from the Board of Directors Meeting held on January 26, 2014, to be published on the ACE website.
   In Favor: 3
   Opposed: 0
   Recused: 0
   The motion has passed.

3. Items considered:
   1. Financial update (JB)
      a. 2014 Actual
      b. Current liquid unrestricted assets: $30,661.20
      c. Upcoming donations: minimum $10K
      d. Incl. upcoming donations, operating expenses covered until August
      e. BT being added as second signer
   2. Donation policy: If a charity donates to ACE and gives up its chance to be recommended, how long after the donation until it can be recommended? (3, 4, or 5 years.) (JB)
      a. In favor of 3 years (2)
         i. Both willing to consider 5-year timeline in the future
      b. In favor of 5 years (1)
      c. Result: ACE will include 3-year stipulation about this in the policy.
   3. Employee Handbook now available (JB)
      a. PTO discussion
         i. RW/SK
            1. 15 for years 1-2
            2. 20 for years 3-5
ii. Result: ACE will update handbook accordingly.

4. Items for approval: (SK)
   a. 2014 Budget
      i. Budget approval request
         In Favor: 3
         Opposed: 0
         Recused: 0
      ii. The 2014 budget is approved.
   b. Strategy plan (approval of publication on website for feedback)
      i. Consider adding specifics on promotion bullet
      ii. Publication approval request
         In Favor: 3
         Opposed: 0
         Recused: 0
      iii. The Strategic Plan is approved for publication.

5. Evaluation of ED completed (SK)
   a. Minutes from SK + JB meeting available to board + ED

4. New business:

5. Closed session (optional: excludes ED or other invited guests): [N/A if the session was not closed]

6. Next scheduled meeting: March 30, 2014 10am PST

7. Meeting adjourned at 11:15 am PST by SK

Submitted by:

________________________, Board Secretary

Simon Knutsson, Board Chair