

Animal Charity Evaluators
Board of Directors Meeting
Type of Meeting: Standard Meeting
Date: 17 January 2021

In attendance:

Chairperson: Allison Smith
Secretary: Eric Herboso
Treasurer: Kieran Greig
Board Member: Jonas Müller
Board Member: Jeff Sebo
Board Member: Zach Freitas-Groff
Board Member: Sarah Pickering
Board Member: Galina Hale
Guest: Erika Alonso
Guest: Gina Stuessy
Guest: Greg Boese
Guest: Heather Herrell
Guest: Jamie Spurgeon

Absent:

Executive Director: Leah Edgerton

Quorum established: Yes

- 1. Call to order:** AS called the meeting to order at 12:04 p.m. EST
- 2. Board Votes:**
 - a. Additional PTO was approved via email on 20 December 2020.
 - b. Previous minutes were approved via email on 12 January 2021.
- 3. Officer items**
 - a. Guest introduction
 - b. Strategic plan
 - i. EA & GB will start working on the strategic plan and 2021 goals this week.
 - c. Executive director and staff leave
 - i. LE went on leave at the end of 2020 and will still be on leave until next week.
 - ii. Board gave all staff 1 extra week of PTO to use in Q1.
 - iii. Most took it off together Jan 4–8, which worked well.
 - d. Upcoming tasks
 - i. Board recruitment
 1. JS & JM's terms are ending 12/31/21.

2. Recruitment committee to move forward with search.
3. Staff will have an opportunity to give input or objections before invitations are sent.
- ii.* Executive director evaluation
 1. Will start around February.
- iii.* 2021 planning and budgeting
 1. Board is working on this.

4. Guest items

- a. LE will return from leave soon.
- b. Board and staff leads discussed current operations.
- c. Board and staff leads discussed transition back from leave.
- d. Board and staff leads discussed general matters concerning board policies.

5. New business

- a. Board and staff leads discussed ACE staff culture.

6. Closed session

7. Next scheduled meeting: February 14, 2021; 12:00 p.m. EST

8. Meeting adjourned at 3:04 p.m. EST on 17 January 2021 by AS

Submitted by:

Eric Herboso, Board Secretary
Allison Smith, Board Chair