

Animal Charity Evaluators

Board of Directors Meeting

Type of Meeting: Standard Meeting

Date: 17 October 2021

Meeting link:

In attendance:

Chairperson: Allison Smith

Secretary: Eric Herboso

Treasurer: Kieran Greig

Board Member: Jonas Müller

Board Member: Jeff Sebo

Board Member: Zach Freitas-Groff

Board Member: Galina Hale

Acting Executive Director: Jon Bockman

Absent:

Executive Director: Leah Edgerton

Quorum established: _____ Yes _____

1. Call to order

1. AS called the meeting to order at 12:06 p.m. _____

2. Board Votes

a. 8/29/21: Approved via special meeting:

Moving forward with additional board recruitment candidates.

b. 9/14/21: Approved via email:

Offering web developer full time status.

c. 9/16/21: Approved via email:

Reduce Project Manager hours to 25/wk.

d. 9/19/21: Approved via special meeting:

Allowing individual board members to respond to staff questions unilaterally within 24 hours if other board members do not object.

e. 9/19/21: Approved via special meeting:

Empowering GH to spend additional money on legal counsel.

f. 10/8/21: Approved via email:

Hiring D as communications consultant.

g. 2/16/22 Previous minutes approved via email.

Executive Director items

1. State of organization
 - a. Discussed Acting ED's impression of current state of the organization
 - b. Discussed possible steps for improvement
2. Staff updates
 - a. ED transition plan
 - b. Director of Research position
 - i. Former staff member to return on a temporary basis
 - c. Other staff updates
3. Evaluations update
4. Consultants
 - a. Organizational structure/culture consultancy
 - b. Communications consultancy
5. Fundraising
 - a. 1.25 m goal for ACE operations was met last week
 - b. Discussed whether and when to set a cap on fundraising for ACE operations this year
 - i. No action taken at this meeting

Officer items

1. Chair
 - a. External communications re: ED transition
2. Secretary
 - a. Respect in the Workplace (RITW) Representative
 - i. Motion by AS for GH as RITW representative
 - ii. Seconded by EH
 - iii. Vote was Unanimous for GH as RITW representative
 - b. Board Administrative Assistant
 - i. Discussed progress in finding a candidate
 - c. Expected time commitment for board members
 - i. Discussed balancing board member availability for meetings with staff leads
 - d. Slack
 - i. Discussed and decided to create ED+board slack channel

Committee/RITW Representative items

1. Recruitment Committee
 - a. ED recruitment
 - i. Discussed timeline and creation of job posting
 - b. Committee membership
 - i. Discussed committee membership. JS resigned from committee due to limited availability. No new members added to committee, but ZG and KG with availability to assist informally
 - c. Board recruitment
 - i. Discussed possibilities for using board recruitment to reduce workload for individual board members
 - ii. Discussed priorities to consider in board recruitment
 - iii. Decided to proceed with next steps of current recruitment process following public notice of ED transition

Staff Items

1. Discussed various staff submissions relating to REI, inclusion of fellows, dynamics among staff, and prioritization of management expertise in hiring an ED

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New business

.

Closed session

Next scheduled meeting

. ____ December 12, 2021 _____

Adjournment

. Meeting adjourned at 4:10 p.m. ____ on _____ by AS

Submitted by:

Eric Herboso, Board Secretary

Allison Smith, Board Chair