

**Animal Charity Evaluators**  
Board of Directors Meeting  
Type of Meeting: Standard Meeting  
Date: December 4, 2022

In attendance:

Chairperson: Verónica Díaz Carrai  
Vice Chairperson: Zach Freitas-Groff  
Secretary: Ravi Mulani  
Board Member: Allison Smith  
Board Member: Galina Hale  
Board Member: Alanna Devine  
Board Member: Andrea Gunn  
Executive Director: Stien van der Ploeg  
Board Administrative Assistant: Eyren Semper

Absent:

Treasurer: Kieran Greig

Guest: \_\_\_\_\_na\_\_\_\_\_

Quorum established: \_\_\_Yes\_\_\_\_\_

1. Call to order

a. \_VDC\_\_\_\_\_ called the meeting to order at \_10:02\_\_\_\_\_ a.m. (PT)

2. Board Votes

a. Previous minutes were approved via email on \_November 21, 2022\_\_\_\_\_.

3. Executive Director items

- a. Charity Evaluations release update
  - i. Internal process and collaboration
  - ii. External response to release
  - iii. Planning for analysis and improvements for 2023 have started
- b. Initial strategy and departmental assessment
- c. Fundraising update and discussion
  - i. Board involvement
  - ii. Fundraising staffing
  - iii. Status update
- d. Progress on ED short-term goals and expectations
  - i. Complete the onboarding checklist
  - ii. Develop rapport with all staff and ACE's key stakeholders

iii. Support philanthropy

**4. Officer items**

a. Board Chair Updates

- i. New Board Member Onboarding Checklist has been completed by all new board members.
- ii. Executive Director Onboarding Checklist has been completed by ED.
- iii. Review of possible candidates to serve on the ACE Advisory Board.

**5. Committee/RITW Representative items**

a. Governance Committee

- i. Discussion around ACE board size and composition

**6. Guest items**

- a. No guests were in attendance

**7. Staff items**

- a. No items were submitted by the ACE staff.

**8. New business**

- a. Check in on board fundraising.

**9. Closed session**

**10. Next scheduled meeting**

- a. \_\_\_February 12, 2023\_\_\_\_\_

**11. Adjournment**

- a. Meeting adjourned at \_11:45\_\_\_ a.m. PT on December 4, 2022 by VDC

Submitted by:

Ravi Mulani, Board Secretary

Verónica Díaz Carrai, Board Chair