

Animal Charity Evaluators
Board of Directors Meeting
Type of Meeting: Standard Meeting
Date: September 18, 2023

In attendance:

Chairperson: Verónica Díaz Carrai
Vice Chairperson: Zach Freitas-Groff
Secretary: Allison Smith
Treasurer: Ravi Mulani
Board Member: Alanna Devine
Board Member: Andrea Gunn
Board Member: Anju Goel
Board Member: Mo Esan
Board Member: Tom Bilello
Executive Director: Stien van der Ploeg
Board Admin. Assistant: Eyren Semper

Absent:

Board Member: Kieran Greig
Guest: N/A

Quorum established: Yes

1. Call to order

- a. VDC called the meeting to order at 5:03 pm (PT)

2. Board Votes

- a. Previous minutes were approved via email on July 11, 2023.
- b. Officer Roles - Voting via email - September 15, 2023 unanimously for:
 - i. Board Chair - VDC
 - ii. Board Vice-Chair - ZFG
 - iii. Board Treasurer - RM
 - iv. RITW/Staff Liaison - AG
- c. Secretary - Voting
 - i. Motion by AS for AD as Secretary
 - ii. Seconded by VDC
 - iii. Vote was unanimous for AD as Secretary

3. Executive Director items

- i. Financials:
 - 1. Finance report
 - 2. Audit has just been completed and shared
- ii. Strategic Plan:
 - 1. Evaluations program discussion

- 2. Reflection on evaluation program post recommendations release
- 3. Communications outreach
- 4. Internal impact assessment of ACE
- iii. ED Discretionary Items:
 - 1. Fundraising support needed
- iv. GWWC Evaluating the Evaluators project update

4. Officer items

- a. Board Chair
 - i. Voting for officer positions will be held first meeting of the new fiscal year (2024) - Term is 1 fiscal year - 3 year term limit
- b. Vice-Chair
 - i. Conflict of Interest Policy discussion
- c. Treasurer
 - i. Update on proposed financial reporting for published minutes

5. Committee/RITW Representative items

- a. Committees
 - i. ED Evaluation Committee
 - 1. Mid-year evaluation completed and signed - next evaluation will be the annual evaluation
- b. Committee Assignments - Voting via email - September 15, 2023 unanimously for:
 - i. Governance Committee
 - 1. Lead - TB
 - 2. Members - AD, AS, ME
 - ii. Evaluation Committee
 - 1. Lead - AS
 - 2. Members - AGo, ME
 - iii. Finance Committee
 - 1. Lead - RM
 - 2. Members - KG, AGo
 - iv. Board Recruitment Committee
 - 1. Lead - AG
 - 2. Members - AD, ZFG

6. Staff items

- a. No items at this time

7. New business

- a. Sub-committee to focus on contingency planning

8. Closed session - excludes ED and other invited guests
 - a. Meeting has moved into a closed session at 6:30 pm (PT)
9. Next scheduled meeting
 - a. TBD
10. Adjournment
 - a. Meeting adjourned at 7:43 pm (PT) on September 18 by VDC

Submitted by:

Alanna Devine, Board Secretary
Verónica Díaz Carrai, Board Chair