

Animal Charity Evaluators
Board of Directors Meeting
Type of Meeting: Standard Meeting
Date: May 13, 2024

In attendance:

Chairperson: Verónica Díaz Carrai
Vice Chairperson: Zach Freitas-Groff
Treasurer: Ravi Mulani
Board Member: Kieran Greig
Board Member: Allison Smith
Board Member: Anju Goel
Board Member: Tom Bilello
Board Admin. Assistant: Eyren Semper

Absent:

Secretary: Alanna Devine
Board Member: Mo Esan
Andrea Gunn - LOA
Executive Director: Stien van der Ploeg

Guest: n/a

Quorum established: Yes

1. Call to order

a. VDC called the meeting to order at 5:05 pm (PT).

2. Board Votes

- a. Previous minutes were approved via email on April 15, 2024.
- b. ED annual evaluation, for the fiscal year ended March 31, 2024, approved via email on May 6, 2024.

3. Executive Director items

- a. Financials:
 - i. 2024 - 03 Financials
 - ii. Updated Budget - Revenue and Expenses by Function
 - iii. Upcoming for Finance Committee's review:
 - 1. Reserves Policy
- b. Strategic Plan: Planning, Goal Setting, Program Updates:

- i. Movement Grants:
 - 1. The increasing number of applications received is outpacing the portfolio size.
 - 2. This year, to ensure higher quality, we carried out a more extensive screening process to reduce the number of applications being reviewed.
 - 3. We are in the middle of our second phase of reviewing applications.
 - 4. We are on track to make our final funding decisions by the end of May, and for funds to be disbursed in June.
- ii. Charity Evaluations:
 - 1. Changes to the program.
 - 2. Application process and longer selection process have been a significant improvement.
 - 3. Format of charity recommendation reports are under review.
- c. HR Updates:
 - i. We will potentially receive fellows from Reducetarian for 10 weeks over the summer.
- d. ED Discretionary Items:
 - i. Impact of GWWC evaluation:
 - 1. We received less funding via GWWC for our RCF in Q4.

4. Officer items

- a. Board Chair:
 - i. When voting via email, use reply all to ensure we have a record of all email approvals. Voting via email must have a unanimous vote to be approved.
 - ii. Possible bylaw revision - Article VI, Section 1, Titles and Terms.

5. Committee/RITW Representative items

- a. Governance Committee:
 - i. Last meeting was held April 22, 2024.
 - ii. Board Evaluation survey forms sent to all staff and board members on May 7, 2024. To be returned by May 22, 2024.
- b. Finance Committee:
 - i. Contingency Planning meeting scheduled for May 27, 2024.
 - ii. External Auditor Evaluation meeting scheduled for June 3, 2024.
- c. Board Recruitment Committee:
 - i. Board recruitment efforts are underway.

6. Guest items

- a. No guests attended this meeting.

7. Staff items

- a. No staff items were submitted for this meeting.

8. New business

- a. No new business.

9. Closed session - excludes ED and other invited guests.

- a. Meeting has moved into a closed session at 6:02pm (PT).

10. Next scheduled meeting

- a. TBD.

11. Adjournment

- a. Meeting adjourned at 6:13 pm (PT) on May 13, 2024 by VDC.

Submitted by:

Alanna Devine, Board Secretary
Verónica Díaz Carrai, Board Chair